

Request for Removal or Relocation of Library Materials

This form is intended for community members who wish to formally request the removal of an item from the Camp Verde Community Library collection or its relocation to a different section within the Library. Please complete this form in its entirety, as incomplete submissions will not be considered. Provide detailed information about the material in question and the reasons for your request so the Library can review it in accordance with its collection development and reconsideration policies.

Name:

Address:

Phone Number:

Email Address:

I acknowledge that Camp Verde is my home library Yes No

Library Card Number:

If you are representing a group, please list the group's name:

Format of Material Video Print Playaway Electronic

Title of Material:

Where is the Material Located? Teen Youth Adult

Are you wishing for the material to be removed or relocated?

Please explain your reason(s) for requesting that this material be removed from the Camp Verde Community Library collection or relocated to a different section within the Library.

In your explanation, identify specific content that you find objectionable or unsuitable, citing page numbers, passages, illustrations, or other elements as applicable. Be as detailed as possible so that the Library can fully understand the nature of your concern. If additional space is needed, please attach extra pages to ensure your explanation is complete.

Are there any materials you would recommend the Camp Verde Library circulate instead?

I acknowledge that I have read the collection development policy Yes No

Signature:

Date: